

BCA & MCA

IMPORTANT GUIDELINES FOR SUBMITTING THE ONLINE PROJECT PROPOSAL

Last Date for submission of Project Proposal/Synopsis: 30th June

Read the instructions carefully and follow the same

1. Proposal/Synopsis has to be submitted directly at the email id provided by Regional Centre.
BCA: rcdelhi3bcaprojects@ignou.ac.in **MCA:** rcdelhi3mcaprojects@ignou.ac.in
2. Proposal should be in proper format as per the project guideline. You can download the project guideline from the below links
 - a. BCA (BCSP-064)
http://www.ignou.ac.in/userfiles/bcsp064_project_guideline30-08-2013_UPLOAD.pdf
 - b. MCA (MCSP-060)
<https://webservices.ignou.ac.in/assignments/mca/2017-2018/mca%20mbsp-060.pdf>
3. Proposal / Synopsis should contains the following
 - a. Cover Page
 - b. Correctly filled Performa for the approval of project proposal
 - c. Guide Bio-Data / Resume (Which fulfills the requirements as per guideline)
4. Proforma for Approval of Project Proposal duly filled and signed by both the student and the Project Guide with date.
5. Bio-data of the project guide with her/his signature and date. Please also attach the certified copy of proof of identity of guide.
6. If any discrepancy is found in the contents of the Proposal / Synopsis submitted, it will be rejected.
7. Violation of the project guidelines will lead to the rejection of the project at any stage.
8. Students are requested tot write the following , carefully, while sending their Proposal/Synopsis in mail box also
 - a. **Enrolment No**
 - b. **Name of the student**
 - c. **Program Code**
 - d. **Study Centre Code**
 - e. **Mobile No.**
 - f. **Email ID:**
 - g. **Title of the Project**
 - h. **Name of the Guide**
 - i. **Software used in the project**

Kindly note: After submission of synopsis in accordance to guidelines, students are advised to wait for the communication by the regional center, for its Approval / Not Approval, Suggestions / modifications, as the case may be.

Frequently Asked Questions (FAQs)

Q1. How can we submit the Project Proposal / Synopsis?

Ans: - Prepare your Project Proposal / Synopsis,, attach the required document in proper Sequence,convert it into PDF format and submit directly to the email id directed by Regional Centre.

Q2. What is the last date of the submission of Project Proposal / Synopsis?

Ans:- 30th June , 2020

Q3. What should be the Eligibility criteria of a Project Guide?

Ans:-A person having Ph.D. / M.Tech. in Computer Science with a minimum of one year of experience.

OR

A person having B.E./B.Tech. (Computer Science), MCA, M.Sc. (Computer Science) with minimum 2 years' experience, preferably in software development.

Q4. In the period of lockdown how can we take signature of the guide?

Ans: - The learners are required to obtain approval digitally, in prescribed proforma of the Guide/Supervisor through e-mail, before submitting the Synopsis to regional centre, online
i.e. **BCA:** rcdelhi3bcaprojects@ignou.ac.in **MCA:** rcdelhi3mcaprojects@ignou.ac.in