

Indira Gandhi National Open University
Regional Centre Delhi-1

Plot No. J-2/1, Block B-1, Mohan Cooperative Industrial Estate, Near Mohan Estate Metro Station
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IG/RCD-1/BED-2016/2016/
Dated: 28.04.2016

To

Subject: Provisional Offer of Admission for admission to B.Ed. Programme January 2016 session

Dear Candidate,

We are pleased to inform you that you have qualified the B.Ed. Entrance Test conducted by the University on 20th September 2015. Your name has been provisionally shortlisted as per the merit list of the candidates prepared by the University for Admission to the B.Ed. Programme commencing in January 2016.

In this regard, please note that your admission to the programme will be confirmed, subject to fulfilling the eligibility criteria and verification of the required original documents. You are advised to report in person, along with all the relevant documents **(in original + one attested photocopy of each)** at the Regional Centre Delhi-I at the address mentioned above as per details below:

Date & Day	Time		
	10:30 AM - 1:30 PM	2:00 PM - 5:00 PM	
17 th May 2016 (Tuesday)	Sl. No. 001 to 035	Sl. No. 036 to 075	Sl. No.: As per number mentioned before your name.
18 th May 2016 (Wednesday)	Sl. No. 076 to 110	Sl. No. 111 to 150	

If you do not present yourself at the Regional Centre Delhi-I on the date and time allotted to you, the offer will stand cancelled and admission offer will be given to other candidates in the waiting list.

Kindly bring the following documents:

- Programme fee of **Rs.20,000/- (Twenty thousand only)** as demand draft in favor of **IGNOU** payable at **New Delhi**, towards the **pre-revised programme fee**, as the programme fee is under revision and also communicated to the candidates through B.Ed Application Form & Guide for Applicants, January 2016.
- Original Entrance Test Admit Card (Hall Ticket).
- High School / Secondary / Senior Secondary / Graduation or Post-Graduation Mark Sheet / Certificate in Original + One Attested Copy.
- Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face to Face mode.
- Regarding NCTE Qualification in teacher education programme acquired through face to face mode, the candidates should produce the authentication by the Certificate Issuing Authorities stating that "the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode". In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode.**

Cont.....

- f. Original Certificate from the recognized Secondary/Senior Secondary Schools to provide facilities for Practical Work including Internship, as per the format enclosed at Annexure-1.
- g. Experience Certificate(s), if experience is claimed.
- h. One passport size photograph.
- i. Original Anti-ragging Affidavit in the prescribed format duly Notarized and signed by Parents and Applicant separately, as given in the prospectus.
- j. If you belong to any of the Reserved Categories (**SC/ST/PH/OBC-NC/War Widow**), please bring relevant certificates / documents in support of the same.
- k. Those students, who claim admission under reservation in OBC (Non Creamy) category, will have to bring OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older than 3 years, should be in the format as given at page no. 139 of the Student Handbook and Prospectus of the B.Ed Programme. **The annual income of the candidates under OBC (Non Creamy) should not exceed Rs. 6 lakh per annum.**
- l. Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability. War-widow Certificate for claiming War Widow Seat.
- m. **In case your name is changed after High School (submit all documents listed below).**
 - Affidavit sworn in before 1st Class Magistrate specifying the change in the name.
 - A copy of News paper, where notification for change of name was published.
 - Copy of the Gazette Notification (not required for female candidates after marriage)
- n. In case of changed Surname after marriage, submit **Marriage Certificate issued by Registrar (Marriages) or Marriage Card or an affidavit (in original).**
- o. Duly filled in Option form for allotment of SC/PSC (Annexure-2) and Course Option form (Annexure-3).

IMPORTANT POINTS TO BE NOTED

- **“This offer of admission is purely provisional, based on the merit list prepared by the University and documents submitted by you. At any stage, if it is found that your documents are false, your admission shall stand cancelled forthwith. No fee refund will be admissible in the event of cancellation of admission.”**
- **No relaxation will be given if you fail to provide any document given in the checklist or if any document is not as per University norms.**
- Reporting personally for the Counselling is essential. •It is mandatory to bring all the specified documents (original as well as attested photocopies) during the Counseling. •Incomplete Application forms will be summarily rejected. •The University will not be responsible for any kind of postal delay. •**Allotment of Programme study centre (PSC) will be strictly based on merit and subject to availability of seats in a particular Programme Study Centre.** •Change of Study Centre will not be permissible in any circumstances.

Please note that every certificates / documents sought above are required to be produced for verification during counselling, without which your counselling would not be conducted. Further no request for next date for counseling would be entertained.

Kindly go through above guidelines and come prepared with all the documents to the Regional Centre on the specified date and time.

Best wishes,

Yours sincerely,

(Regional Director)

Encl: As above

Certificate to provide facilities for Practical Work including Internship

I hereby undertake that the School will provide facilities to Mr/Ms. -----
----- needed for carrying practical work including internship for the B.Ed Programme. This
School is Secondary/Higher/Senior Secondary School.

Signature of Principal/Headmaster/Headmistress

Place:.....

Full Name:

Date:.....

Name of the School.....

Registration No. of the Institution.....

Full Address.....

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IGNOU REGIONAL CENTRE, DELHI-1**Option Form for PSC**

Please give your option for Programme Study Centre for B.Ed in order of preference (i.e. from 1 to 3). You will be allotted PSC subject to your place in the merit list and availability of seats at PSC in your category.

PSC-0739P IGNOU Programme Study Centre COMM-IT Academy, Sheikh Sarai New Delhi - 110017		PSC-0781P IGNOU Programme Study Centre R.C. Institute of Technology Najafgarh, New Delhi-110043	
PSC-2783P IGNOU Programme Study Centre Shiva Institute of Management Studies Pandav Nagar Industrial Area Ghaziabad-201002			

UNDERTAKING

I hereby understand that this offer of admission is purely provisional, based on the merit list prepared by the University and documents submitted by me. At any stage, if it is found that my documents are false, my admission to B.Ed Programme for January 2016 shall stand cancelled forthwith. No fee refund will be admissible in the event of cancellation of admission.

I also understand that no relaxation will be given if I fail to provide any document given in the checklist or if any document is not as per University norms. Also, if I fail to produce the required documents mentioned in the offer of admission on the date of counseling, I will not be given any second chance for counseling and my seat will be allotted to the next candidate in the waiting List.

I understand that PSC allotted to me for B.Ed programme by the Regional Centre is final and binding and no request for change of PSC will be entertained by the Regional Centre.

SIGNATURE OF THE CANDIDATE

Name:

Enrollment No:

(Details of the Courses opted by the Student)

PSC Code :

Signature of the Student:

1 st / 2 nd Year	Compulsory Courses									Optional Courses		Total no. of Courses	Total no. of Credits
	Course Number												
Courses in the 1 st Year	1	2	3	4	5	WBA-1	EPC-1	EPC-2	INT-1			11	36
	✓	✓	✓	✓	✓	✓	✓	✓	✓	Choose any two from 6 A to 6 E			
Courses in the 2 nd Year	8	9	10	11		WBA-2	EPC-3	EPC-4	INT-2			9	36
	✓	✓	✓	✓		✓	✓	✓	✓	Choose any one from 12 A to 12 E			
Total no. of Courses and Credits												20	72

The details of Programme Structure (as provided by School of Education):

The Programme is essentially a judicious mix of theory and practical courses to facilitate student-teachers in acquiring skills and competencies necessary for teaching-learning at secondary/senior secondary level. Illustrations and cases of relevant situations and activities comprise the core of each course. These are suitably supported by theoretical aspects to the extent needed. Keeping this in view, the programme has following components.

First Year

Core Courses	:	16 credits
Content-based Methodology Courses (two)	:	08 credits
Workshop-I	:	04 credits
EPC-1 and II	:	04 credits
Internship-1	:	04 credits

Second Year

Core Courses	:	12 credits
Optional Courses	:	04 credits
Workshop-II	:	04 credits
EPC-III and IV	:	04 credits
Internship-II	:	12 credits

The Programme comprises the courses of 100 credits, out of which, one learner has to complete 72 credits.

DETAILED COURSE DESCRIPTION**First Year****Core Courses (16 Credits)****ALL COMPULSORY**

Course No.	Course Name	Credits
1	Childhood and Growing Up	4
2	Contemporary India and Education	4
3	Learning and Teaching	4
4	Language Across the Curriculum	2
5	Understanding Disciplines and Subjects	2

Content Based Methodology Courses (8 Credits) (any two courses) - ANY TWO

Course No.6 (any two of the following)	Course Name	Credits
6A	Pedagogy of Science	4
6B	Pedagogy of Social Science	4
6C	Pedagogy of Mathematics	4
6D	Pedagogy of English	4
6E	Pedagogy of Hindi	4

Practical Courses (12 Credits)**Workshop – I****(04 Credits)****COMPULSORY**

Course No.	Course Name	Credits
WBA-1	Workshop Based Activities	4

EPC (04 Credits) - ALL COMPULSORY

Course No.	Course Name	Credits
EPC-1	Reading and Reflecting on the Texts	2
EPC-2	Application of ICT	2

Internship-I (04 Credits) - COMPULSORY

Course No.	Course Name	Credits
INT-1	Internship-1	4

Second Year

Core Courses (12 Credits) - ALL COMPULSORY

Course No.	Course Name	Credits
8	Knowledge and Curriculum	4
9	Assessment for Learning	4
10	Creating an Inclusive School	2
11	Gender, School and Society	2

Optional Courses (04 Credits) (any one course) - ANY ONE

Course No.	Course Name	Credits
12A	Open and Distance Education	4
12B	Guidance and Counseling	4
12C	Adolescence and Family Education	4
12D	Vocational Education	4
12E	Information and Communication Technology	4

Practical Courses (20 Credits)

Workshop – II (04 Credits) - COMPULSORY

Course No.	Course Name	Credits
WBA-2	Workshop Based Activities	4

EPC (04 Credits) - ALL COMPULSORY

Course No.	Course Name	Credits
EPC-3	Drama and Art in Education	2
EPC-4	Understanding the self and Yoga	2

Internship-II (12 Credits) - COMPULSORY

Course No.	Course Name	Credits
INT-2	Internship-11	12